Annotation 1; Label: KSHS; Date: 07\16\2001 2:57:26 PM
Instructions.
To print a list of all annotations (instructions) click on the Annotations Link on the site form information page.

Annotation 2; Label: KSHS; Date: 06\27\2001 9:51:50 AM
Site revision.
Most of the time the form will be completed for a newly discovered site, in which case it will be called the original form. The site form can also be used to record new information about a previously recorded site, in which case it will be the first of a subsequent revision.

Annotation 3; Label: KSHS; Date: 06\27\2001 9:43:00 AM
The recorder should leave this blank. This number is assigned by the Public Archeologist.   After the information has been processed into the KSHS system, a copy of the site form bearing the trinomial will be sent to the recorder.

Annotation 4; Label: KSHS; Date: 06\27\2001 9:51:00 AM
Site Name.
This is the name assigned to the site by the recorder. This may be the name of a landowner (Tobias Site) or some identifying characteristic of the site (Lone Cone Mound Site), or may have some other significance (Cow-Killer Site). The site name is optional. There are hundreds of recorded, yet anonymous sites.

Annotation 5; Label: KSHS; Date: 06\27\2001 9:50:45 AM
USGS Map. Required field.
The name of the United States Geological Survey 7.5 Minute Quadrangle map on which the site can be marked is entered here. These names can be found on the right top and right bottom of the maps.

Annotation 6; Label: KSHS; Date: 06\27\2001 9:46:28 AM
Required field.
Four fractional section legal descriptions can be written here to describe an area containing the site. Form allows up to four descriptions although only one is required.

Annotation 7; Label: KSHS; Date: 06\27\2001 9:50:23 AM
Location. One or more.
The choices listed are descriptions of common topographical features in the Kansas landscape where sites generally can be found. These standardized names were taken from a dictionary of geological terms, and their use makes it possible to find and index sites using a computer, for example, to obtain a listing of hilltop sites located on the Kansas River.

Annotation 8; Label: KSHS; Date: 06\27\2001 9:49:57 AM
Drainage.
List largest to smallest.
Many sites are located adjacent to creeks or rivers. The name of the stream nearest the site (if any) should be recorded here.

Annotation 9; Label: KSHS; Date: 06\27\2001 9:49:45 AM
Site Description. Required field.
This section describes the setting in which the site is located and other details that will help pinpoint the site's location or note unique site features. Here is an example of a good site description: "A

scatter of stone flakes and cores was found on the top and slopes of a low bluff, located south of the Smoky Hill River and east of an unnamed tributary. The bluff is covered with cobbles of different stone, probably eroded from the Ogallah Formation. This bluff was apparently a local source of stone. No concentrations of stone artifacts were noted, however."

Annotation 10; Label: KSHS; Date: 06\27\2001 9:51:20 AM
County. Required field.
The name of the county in which the site is located is entered here.

Annotation 11; Label: KSHS; Date: 07\16\2001 1:48:29 PM
This section is a listing of individual artifacts or artifacts classes found at the site.

Annotation 12; Label: KSHS; Date: 07\16\2001 1:50:19 PM
Archeological material observed but not collected.

Annotation 13; Label: KSHS; Date: 07\16\2001 1:49:25 PM
Many times more than one person has knowledge of a site or an artifact collection from the site. These additional informants or artifact collection locations should be noted here.

Annotation 14; Label: KSHS; Date: 07\16\2001 1:51:30 PM
Complete one or more.
The general time perod, or periods for multicomponent sites, should be indicated here.

Annotation 15; Label: KSHS; Date: 07\16\2001 1:52:21 PM
A specific cultural affilitation, if known, should be listed here. Two examples are Great Bend Aspect and 10th Cavalry 1864-1867.

Annotation 16; Label: KSHS; Date: 07\16\2001 1:53:16 PM
Complete one or more.
This is a listing of the common archeological site types previously reported for Kansas. For instance, the vast majority of recorded prehistoric sites are called camps. Information can be used to classify and order sites in the computer.

Annotation 17; Label: KSHS; Date: 07\16\2001 1:54:19 PM
The site's area can be expressed in square acres or square meters. Usually site size is estimated by the recorder.

Annotation 18; Label: KSHS; Date: 07\16\2001 1:55:29 PM
Complete one or more.
This is a listing of the commonly used descriptors for site condition. For example, the majority of recorded prehistoric sites in the state are located in cultivated fields.

Annotation 19; Label: KSHS; Date: 07\16\2001 1:56:06 PM
Any earth-altering activities or anything that disturbs the site's physical integrity, such as trench silo excavations, dirt borrowing, etc., should be noted here.

Annotation 20; Label: KSHS; Date: 07\16\2001 2:53:30 PM
Enter the name, address, telephone number, fax number, e-mail address, etc. of the landowner or tenant or both.

Annotation 21; Label: KSHS; Date: 07\16\2001 2:52:54 PM
Required field.
The recorder's name, address, etc. goes here.

Annotation 22; Label: KSHS; Date: 07\16\2001 1:58:27 PM
Required field.
The day, month, and year that the site form was completed.

Annotation 23; Label: KSHS; Date: 07\16\2001 2:11:47 PM
This number is assigned by the Unmarked Burial Sites board to a place containing unmarked human burials. The recorder should leave this blank.

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Annotation 1; Label: KSHS; Date: 07\16\2001 1:59:19 PM
Required field.
Publication date of the USGS quadrangle map. A photocopy of the USGS map should be attached at this place on the form or included as a separate item. Copies of aerial photographs found in county soil survey handbooks, published by the National Resources Conservation Service (formerly the Soil Conservation Service), may also be used to note site locations. These soil survey books are published for many counties in Kansas and are available to the public. A hand-drawn map, clearly showing cultural and natural landmarks within a 1/4-mile radius of the site and properly oriented with an arrow pointing north, may also be substituted for a copy of the USGS map or aerial photograph.

Annotation 2; Label: KSHS; Date: 07\16\2001 2:00:04 PM
List maps, people who may know about the site (if not previously listed on the front of the form), references to the site in reports, etc.

Annotation 3; Label: KSHS; Date: 07\16\2001 2:00:55 PM
This is an all-purpose space that can be used to include any information the recorder thinks is pertinent. UTMs may also go here.

Annotation 4; Label: KSHS; Date: 07\16\2001 2:01:44 PM
Recommendations and Reasons for them.